



Photo

INTERNSHIP PROGRAM IN AN EDUCATION CENTRE Registration Form

ACADEMIC YEAR 20__ / 20__

PERSONAL DETAILS

Last Name, Name, Nationality, Telephone, E-mail, Program and Resident Director if applicable

STUDIES AT YOUR HOME UNIVERSITY / COLLEGE

Major, Minor

COURSE YOU WILL TAKE AT CLM

CLCE, CEH, CILE, CELE, Starting Date, Finishing Date

INTERNSHIP DURATION

45 Hours, 120 Hours

PREFERRED DAYS FOR INTERNSHIP

Monday and Wednesday (Morning), Tuesday and Thursday (Morning)

CURRICULUM VITAE

A letter of recommendation is advisable

Work Experience, Courses, Languages, Other

ADDITIONAL DOCUMENTATION

To participate in the internship program it is essential to provide a "Criminal record and sexual offences certificate" of your country with NATIONAL validity and with the HAGUE APOSTILLE. In the case of the United States, this means that this certificate must be issued by the FBI

Are you providing this document?

Yes, No

SIGNATURE*

Granada, ___ day ___ month 20__ year

* By signing this document you accept to having read and agreed with the processing of your data according to the information provided below.

BASIC DATA PROTECTION INFORMATION

RESPONSIBLE, PURPOSE, LEGITIMIZATION, RECIPIENT, RIGHTS, ADDITIONAL INFORMATION



INTERNSHIP PROGRAM FOR FOREIGN STUDENTS RETENTION AGREEMENT

On the one hand, D. Juan Sánchez Fernández, on behalf of the Centro de Lenguas Modernas, by reason of her position as director and in exercise of the powers conferred by law.

On the other hand, _____ with passport number _____, as a participant in the internship program for foreign students organised by the Centro Lenguas Modernas.

DECLARE:

That in order for the student to receive the best practical training, which will benefit both parties and ultimately the entire community, this RETENTION AGREEMENT will be formalised on acceptance of the following clauses:

- The intern is committed to carrying out the said internship and may not abandon under any circumstance other than illness or for reasons decided by the Company / Education Centre and the Centro de Lenguas Modernas.
- The intern will have no employment relationship with the recipient Company / Education Centre.
- The internship carried out by any student will in no way cover a staff position.
- Students taking part in an internship will be covered by the relevant civil liability insurance taken out by CLM.
- The Centro Lenguas Modernas will set the schedule for the internship in accordance with the needs of the recipient Company / Education Centre and those of the student.
- In the case of repeated absenteeism, the number of hours corresponding to the internship will not count towards the student's total.
- The internship will run for a total of 45/120 hours, depending on the the option chosen, which will be carried out on the terms agreed by the student and the recipient Company or Education Centre.

I accept the terms and conditions

STUDENT'S SIGNATURE *

Granada, _____ day _____ month _____ 20_____ year

* By signing this document you accept to having read and agreed with the processing of your data according to the information provided below.

BASIC DATA PROTECTION INFORMATION

RESPONSIBLE:	Formación y Gestión de Granada SL (Centro de Lenguas Modernas).
PURPOSE:	Enrolling this Centre's students in the internship programme.
LEGITIMIZATION:	Execution of contract.
RECIPIENT:	The companies with which the Centre has organized the legally planned internships and assignments. International data transfers can be made, in the cases specified in the additional information.
RIGHTS:	You have the right to access, rectify and delete data, and other rights, detailed in the additional information.
ADDITIONAL INFORMATION:	For more detailed information on Data Protection, please visit our website: https://gdpr.clm-granada.com