



REGULATIONS FOR THE ONLINE PLACEMENT TEST OF THE CENTER OF MODERN LANGUAGES OF THE UNIVERSITY OF GRANADA

(Updated – January 2024)

1. CONFIDENTIALITY AND GOOD PRACTICES

All those involved in the development of the online placement test (PNO) are obliged to maintain secrecy and not to reproduce or disseminate the information of the test.

Users must take the test in accordance with the standard of good academic practice, ensuring that the test is taken individually without any outside assistance.

At the beginning of the test, users of the CLM PNO, agree to comply with these rules good academic practice.

2. PNO ASSIGNMENT DEADLINES AND PROCEDURE

The student with an assigned PNO will receive an e-mail in which they will receive the link and access credentials to access the platform.

Unless a specific date is arranged with the agency, the deadlines for the test are as follows:

a. Students taking the CEH and CLCE programs:

- For the fall course, the PNO will be activated in the first fifteen days of June and students will have 10 days to take the written part of the test.
- for the spring course, the PNO will be activated in the first week of November and students will have ten days to take the written part of the test.

To carry out the oral part of the test, video calls for oral interviews will be established. They will be communicated to the program directors and the directors, in turn, must communicate it to the students.

b. Students taking the CILE, CELE, CILYC and CED programs:

- For courses starting in September, the PNO will be activated in the first fifteen days of June and students will have ten days to take the written part of the PNO.
- For courses starting in January, the PNO will be activated in the first fifteen days of November and students will have ten days to take the written part of the test.
- For courses starting in the other months (not September nor January), the test will be activated 30 days before the course starts and students will have 10 days to take the written test before the beginning of the course.

To carry out the oral part of the test, video calls for oral interviews will be established. They will be communicated to the program directors and the directors, in turn, must communicate it to the students.



The CLM does not undertake to conduct the online oral interview or the online written test evaluation outside the stipulated or deadlines agreed with agencies. In such a case, the student will have to take the complete placement test at the Centro de Lenguas Modernas on the day set for the face-to-face placement test.

In the event that the student does not attend the oral interview, once they have been cited, without a justified reason, they will have to take it in person at the CLM paying the cost of the extraordinary level test.

3. DURATION OF THE TEST AND INCIDENTS

Once the student enters the platform with the credentials they have received, they will have a maximum of 3 hours to take the test.

The oral interview will take place in the days following the written test. The student will receive an email from a professor with an appointment for the video call interview.

The program directors will inform the students of the calls for the oral part (time and day of the appointment). With 24 or 48 hours notice, the student will receive an email from the interviewing professor in which he or she will send them the access link to the videoconference room.

The user should only navigate within the test platform. They should not use the browser arrows or refresh the page as the PNO session will be closed and the user will not be able to log in again.

In exceptional cases in which it is not possible to complete the written part of the PNO for reasons beyond the student's control, they can be assigned a new level test.

The CLM reserves the right to repeat the placement test in person if the results of the different competencies assessed are very different.